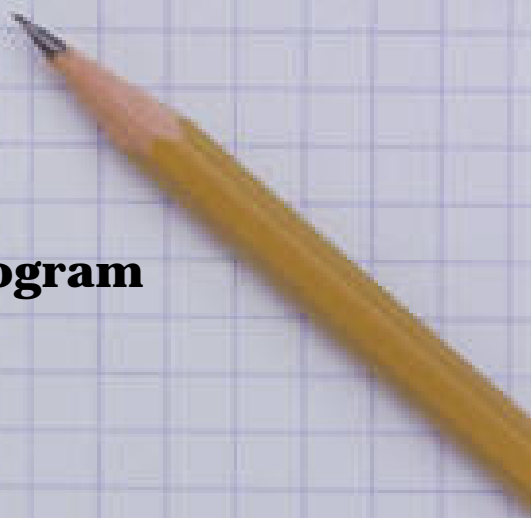


APPLICATION
Postgraduate Physician Assistant Program

Alderson-Broaddus College
Postgraduate Physician Assistant Program

Please return to:
Director
Postgraduate Physician Assistant Program
Alderson-Broaddus College
500 College Hill Drive, PO Box 2037
Philippi, West Virginia 26416
(304) 457-6356 or (304) 457-6283



APPLICATION & ACCEPTANCE

Admission Requirements:

Early application is recommended. Admission is conducted on a rolling basis which means that students are interviewed and accepted throughout the application period on a space available basis. The admission requirements are as follows:

1. A baccalaureate or master's degree from an accredited college or university which includes a general education component.
2. Certification by the National Commission on Certification of Physician Assistants (NCCPA) or board eligible status.
3. Eligibility for licensure in the state in which you are employed.
4. Employment as a physician assistant in an appropriate clinical site prior to enrollment.
5. An on-campus interview at Alderson-Broaddus College.
6. Three letters of recommendation as follows: Current Director of your PA Program and two professional colleagues.

Starting the Process:

Students seeking admission to the Postgraduate Physician Assistant Program should complete the following steps:

1. Complete the application form and return it to: **Postgraduate Physician Assistant Program, Alderson-Broaddus College, PO Box 2037, 500 College Hill Drive, Philippi, WV 26416-2037.**
2. Include a \$35.00 application fee with your application. This fee is non-refundable and must accompany the application. Make

the check payable to: Alderson-Broaddus College.

3. Complete and return recommendation forms as requested (see instructions on form.)
4. Send a copy of your official college transcript(s) to the: **Postgraduate Physician Assistant Program, Alderson-Broaddus College, PO Box 2037, 500 College Hill Drive, Philippi, WV 26416-2037.**
5. Forward a copy of your most recent state PA license and national certification (NCCPA) along with your application for admission.
6. Contact the Postgraduate Physician Assistant Program at Alderson-Broaddus College if you have questions or need further information. You may call any week day between 8:00 a.m. and 4:30 p.m. (304) 457-6356 or (304) 457-6283.

The Interview Process:

Following receipt of all credentials, the Postgraduate Physician Assistant Program will invite competitive applicants to complete the required interview. Interviews will be scheduled on a rolling basis beginning in October for the following year's class.

Acceptance:

Students completing all admission requirements, including employment approval, will be considered on a rolling basis. If selected, full admission will be granted. Students offered acceptance prior to securing employment approval will be granted provisional acceptance.

It is the students' responsibility to interview with potential employers and to arrange for employment approval.

Hospitalist Track

Students in this track must secure and maintain employment in a hospital, clinic, or private practice while actively enrolled as a graduate student and taking courses. A "Certificate of Employment" form will be provided to the student for the establishment of this approval.

Surgery Track

Students entering the Surgery Track are required to secure and maintain full-time employment in an approved hospital department of surgery or private surgeon's practice during the entire two-year program. Completion of the "Certificate of Employment" form is required prior to enrollment in the program.

You Must:

After being granted admission, full or provisional, you will be asked to submit a non-refundable deposit of \$100.00. The deposit will be applied toward your tuition.

The deposit is non-refundable for applicants who do not enroll.

NOTE: The Postgraduate Physician Assistant Program is for full-time students only.

APPLICATION

Postgraduate Physician Assistant Program,
Alderson-Broaddus College 500 College Hill Drive, Box 2037, Philippi, WV 26416

Program of Study: (Please check one and indicate your year of enrollment)

Hospital Medicine (Specify Year _____) Surgery (Specify Year _____)

NAME: _____ Preferred Name: _____
 First Middle Last

HOME ADDRESS: _____
 Number & Street City/Town State Zip

Telephone: (Home) (_____) _____ - _____ (Work) (_____) _____ - _____

Birth Date * ____/____/____ Social Security Number: * _____ - _____ - _____

Sex* Female Male E-Mail Address: _____

Are you a U.S. citizen or a permanent resident? Yes No

If "NO", in what country do you hold your citizenship? _____

Are you a veteran? Yes No If so, how many years did you serve? _____

Religious Preference: * None Catholic Jewish Protestant Other _____

Marital Status: * Single Married Divorced Separated

Race: * Asian or Pacific Islander American Indian or Alaskan Native Hispanic (including Puerto Rican)
 Caucasian American Black American Other _____

COLLEGE & PROFESSIONAL INFORMATION

List all colleges and universities you have attended since high school. Please send an official transcript(s) from each institution as soon as possible.

Name of College(s)	Date(s) of Attendance	Degree?
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name of Physician Assistant Program completed: _____

Date of completion: ____/____/____ Are you presently a practicing PA? Yes No

Type of Practice _____

If "YES", in what state do you now work? _____

Alderson-Broaddus College does not discriminate on the basis of creed, religion, national or ethnic origin, age, race, color, gender or handicap in the administration of its educational programs, admission policies, financial aid policies and/or programs, athletic, co-curricular activities, employment practices, or other college administered programs.

*Asterisk designated items on the application are optional and have no bearing on admission. This information will be used for federal reports.

CERTIFICATION:

Are you a certified PA? Yes No Certificate Number: _____

If "NO", do you have board eligible status? Yes No

Please answer questions 1-5. If you answer any questions YES, please provide an attached written explanation. Answering yes **WILL NOT** automatically disqualify you for admission.

- 1. Have you ever been dismissed, suspended or placed on probation:
 - As an employed PA Yes No
 - As a student PA Yes No
- 2. Have you ever had a complaint filed against you with your state medical licensing board? Yes No
- 3. Have you ever lost your PA license? Yes No
- 4. Have you ever been treated for chemical dependency or substance abuse? Yes
- 5. Have you ever been convicted of a felony? Yes No

PERSONAL STATEMENT:

Please provide a brief statement indicating your reasons for wanting to enter the Postgraduate Program.

HEALTH:

General physical health: Excellent Good Fair Poor

Do you have any physical or health conditions which require special attention? Yes No

If "YES", please explain:

GENERAL INFORMATION:

Other relatives or friends who attend or who have attended Alderson-Broaddus College are:

How did you first learn about the Postgraduate Physician Assistant Program?

CERTIFICATION:

I hereby certify that the information furnished on this application is accurate and complete. I understand that a \$35.00 application fee is required with this application. A copy of my **OFFICIAL TRANSCRIPT(S), NCCPA CERTIFICATION, STATE LICENSE, RECOMMENDATION FORMS, AND CAMPUS INTERVIEW** will be required to complete my application for admission. I also understand that I will be required to be employed as a physician assistant in an approved clinical setting as required by the Postgraduate Physician Assistant Program.

SIGNATURE: _____

DATE: ____/____/____